

Starr Aircraft Products, Inc.

Appendix A – Purchasing Requirements

1. The seller shall review buyer's Purchase Order to ensure it meets all contractual requirements.
2. Seller shall establish and maintain an inspection system which provides for receiving inspection, and manufacturing acceptance inspections and tests needed to assure that materials delivered by seller are in strict compliance with all contract requirements.
3. The seller's inspection system shall provide assurance of conformance of materials produced at its facility and those purchased from subcontractors.
4. Seller shall provide right of access and assistance, without additional cost, to any and all areas, where work is being or is scheduled to be performed under this Purchase Order. Seller shall provide for the safety and convenience of buyer and/or buyer's customer while on-site. Buyer and/or buyer's customer may perform in-process inspection, material audits, and system surveillance at seller's facilities as part of verification of conformance to contract. Seller shall also provide for onsite access by regulatory agency representatives, as required.
5. Seller shall comply with the following requirements with respect to buyer furnished material. Material furnished by the buyer shall be handled and stored in accordance with applicable specifications and requirements with due regard for protecting the material from damage due to handling and exposure. Seller shall visually inspect such material for accountability and damage from shipment.
6. Seller shall notify the buyer in the event of nonconforming material and shall be responsible for any nonconformance to requirements. Buyer furnished material shall not be substituted without written approval from buyer.
7. Seller will notify the buyer of nonconforming material and arrangements for buyer approval of supplier nonconforming material.
8. Buyer may utilize sample inspection methods for acceptance of shipments. If the sample is unacceptable, buyer reserves the right to return all or part of the lot for credit or replacement. Seller shall provide a Certification of Conformance (COC) or Certification of Analysis (COA) as required to attest that all supplies presented meet the applicable purchase order terms and conditions. This certification shall bear the signature of an authorized agent of the seller.
9. Records of manufacturing, inspection and tests shall be maintained and stored by the seller for a period of ten years after completion or termination of this Purchase Order. The COCs, final inspection/test results, and all objective evidence which substantiates seller's certifications, shall be retained on file at the seller's facility. When additional quality requirements so specify, appropriate data shall be provided with each shipment. This data shall be readily available for subsequent on-site review by buyer. When requested by buyer, seller shall provide at no cost, legible photocopies of inspection/test results or substantiating objective evidence for any certification or statements of quality. Calibrations require N.I.S.T. compliance.
10. Seller shall flow down to sub-tier suppliers the applicable requirements documented in the P.O.
11. The seller shall notify the buyer of changes in material and/or process and obtain the buyer's approval if required.
12. Seller shall ensure that all shipments are packaged accordingly to ensure that all materials are protected during transit of delivery.
13. Seller shall ensure that Starr Aircraft Products part number, P.O. # and Lot # are listed on the Packing List, Certificate of Conformance and Product Identification Label.
14. Seller shall perform in an ethical manner, prevent the use of counterfeit parts and ensure product safety and product conformity.